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Introduction

UBC Workspace is an on-campus cloud-based file sharing service to securely access your files anywhere. You can access your files from:

- A Web client on a favorite browser
- A Desktop client on Windows and Mac OS computers
- A Workspace client on your iOS or Android mobile device

Files are synchronized between your computers and devices. You can share these files with internal and external users through folders.
To login:

Using a Web Client

1. Go to: https://files.workspace.ubc.ca/
2. Enter Group ID: UBC
3. Enter your Enterprise Active Directory (EAD) information (for most, this is your Campus-Wide Login (CWL) ID and password)
Using a Desktop Sync Client

1. You can download the desktop sync client for Workspace 2.0 by going to the Self-Service Portal at https://files.workspace.ubc.ca/.
2. Click the **Content Locker Sync link**, and then select your Operating System (Mac OS X; Windows (7/8/10)). Download and install as instructed.
3. Enter settings as prompted

Using your EAD/CWL username and password
Using the Mobile Application

1. Download the **VMware Content Locker** app at the [Apple iTunes Store](https://itunes.apple.com), [Google Play Store](https://play.google.com)
2. Enter the server address: [https://files.workspace.ubc.ca](https://files.workspace.ubc.ca)
3. Enter the Group ID: **UBC**
4. Enter your Enterprise Active Directory (EAD) information (for most, this is your Campus-Wide Login (CWL) ID and password).

**Support**

For more details on how to use Workspace 2.0, please see the [User Guide](#)

If you have any questions, please contact the UBC IT Help Desk at [www.it.ubc.ca/helpdesk](http://www.it.ubc.ca/helpdesk).